

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - %companyName%
 2. Quarter ending - %quarterEnded%

i. Composition Of Board Of Director

T i t l e (M r / M s)	N a m e o f t h e D i r e c t o r	D I N	P A N	C a t e g o r y (C h a i r p e r s o n / E x e c u t i v e / N o n - E x e c u t i v e / I n d e p e n d e n t / N o m i n e e)	S u b C a t e g o r y	I n i t i a l D a t e o f A p p o i n t m e n t	D a t e o f A p p o i n t m e n t	D a t e o f c e s s a t i o n	T e n u r e	D a t e o f B i r t h	W h e t h e r s p e c i a l r e s o l u t i o n p a s s e d ?	D a t e o f p a s s i n g s p e c i a l r e s o l u t i o n	N o. o f D i r e c t o r s h i p i n l i s t e d e n t i t i e s i n c l u d i n g t h i s l i s t e d e n t i t y	N o o f I n d e p e n d e n t D i r e c t o r s h i p i n l i s t e d e n t i t y i n c l u d i n g t h i s l i s t e d e n t i t y	N o o f m e m b e r s h i p i n A u d i t / S t a k e h o l d e r C o m m i t t e e s i n c l u d i n g t h i s l i s t e d e n t i t y	N o o f p o s t o f C h a i r p e r s o n i n A u d i t / S t a k e h o l d e r C o m m i t t e e h e l d i n l i s t e d e n t i t i e s i n c l u d i n g t h i s l i s t e d e n t i t y	M e m b e r s h i p i n C o m m i t t e e s o f t h e C o m p a n y	R e m a r k s
M r.	M A H A V I R P R A S A D	0 0 1 8 8 1	A C G P A A	C,ED		23- Ma r- 20 07	01- Apr- 2018			0 1- M a r - 1	NA		1	0	1	0	SC	

	AG AR WA L	7 9 9 G	3 0 9 G						9 3 4								
M r.	RAJ AT AG RA WA L	0 0 8 5 5 2 8 4	A A T P A 5 1 2 5 F	ED	M D	04- Au- g- 19 92	25- Sep- 2018		0 9- Au- g- 1 9 6 7	NA		1	0	1	0	SC	
M r.	YO GE SH MA LH OT RA	0 5 3 3 2 3 9 3 3 K	A D G P M 4 9 3 3 K	ED	C E O	31- Ma- r- 20 19			0 8- Ju- l- 1 9 6 8	NA		1	0	0	0		
M r.	DI NE SH KU MA R GO VIL	0 2 4 0 2 4 0 1 9 6 G	A A R P G 2 1 4 6 G	ID		02- Au- g- 20 14	01- Aug- 2019	7 4	1 3- Se- p- 1 9 4 7	Yes	1 5- Ju- n- 2 0 1 9	1	1	2	2	AC,SC, NRC	
M r.	AR UN KU MA R GU PT A	0 2 7 4 9 4 5 1 4 5 M	A A Z P G 6 1 4 5 M	ID		02- Au- g- 20 14	01- Jul- 2019	7 4	3 0- Ju- n- 1 9 4 4	Yes	1 5- Ju- n- 2 0 1 9	1	1	1	0	AC,NR C	
M rs .	CH AN CH AL CH	0 7 1 3 3	A A G P P	ID		24- Ma- r- 20 15	24- Mar- 2020	6 6	2 4- Fe- b-	Yes	2 0- Se- p-	1	1	1	0	AC,NR C	

	AD	8	7						1		2						
	HA	4	3						9		0						
	PH	0	8						5		1						
	AD		2						4		9						
	NIS		Q														

Company Remarks	
Whether Permanent chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	Yes

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	DINESH KUMAR GOVIL	ID	Chairperson	14-Aug-2009	
2	ARUN KUMAR GUPTA	ID	Member	14-Aug-2009	
3	CHANCHAL CHADHA PHADNIS	ID	Member	23-May-2015	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	DINESH KUMAR GOVIL	ID	Chairperson	14-Aug-2009	
2	MAHAVIR PRASAD AGARWAL	C,ED	Member	28-Mar-2011	
3	RAJAT AGRAWAL	ED	Member	14-Mar-2016	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
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Company Remarks	
Whether Permanent chairperson appointed	

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	DINESH KUMAR GOVIL	ID	Chairperson	14-Aug-2009	
2	ARUN KUMAR GUPTA	ID	Member	14-Aug-2009	

3	CHANCHAL CHADHA PHADNIS	ID	Member	01-Apr-2018	
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Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. **Meeting of Board of Directors**

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
25-Jun-2020	05-Aug-2020	Yes	5	2

Company Remarks	
Maximum gap between any two consecutive (in number of days)	40

iv. **Meeting of Committees**

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	24-Jun-2020		Yes	2	2
Nomination & Remuneration Committee	25-Jun-2020		Yes	2	2
Stakeholders Relationship Committee	25-Jun-2020		Yes	2	0
Audit Committee		05-Aug-2020	Yes	2	2
Stakeholders Relationship Committee		05-Aug-2020	Yes	2	0

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	41

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
b. Any comments/observations/advice of Board of Directors may be mentioned here:

%affirmComments%

Name : %affirmName%
Designation : %affirmDesignation%

ANNEXURE III

Affirmations

Broad Heading	Regulation Number	Compliance Status	Company Remark
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Not Applicable	
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Not Applicable	
Presence of Chairperson of the nomination and	19(3)	Not Applicable	

remuneration committee at the annual general meeting			
Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Not Applicable	
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Not Applicable	

Note:

The Company has taken extension for Annual general Meeting for F.Y.2019-20 there for ethe same is not applicable to us as on 30.09.2020

Name : **Nitin Gupta**
Designation : **Company Secretary & Compliance Officer**